


## State Required Drill Report Form

School Name: University Prep Art & Design Elementary

Academic Year: 2021/2022

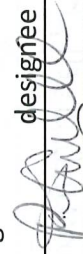
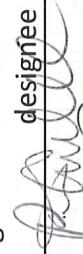
School Administrator Signature: 

\*\*\*MCL 29.19 states in part that five (5) fire drills are required (three (3) by December 1<sup>st</sup>, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. \*\*\*


### Fire Drills FIVE TOTAL 3 before December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	9/23/21	1:30	Demitria Robinson Felicia Brimage Patrina Caldwell		Started Drill at 1:32 - 1:36 back in building at 1:40pm
2 of 5	9/30/21	10:40am	Demitria Robinson Felicia Brimage Patrina Caldwell		10:40am - 10:45am
3 of 5	10/27/21	9:15am	Demitria Robinson; Felicia Brimage		3:00 minutes P. SECS

### 2 after December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	3/18/22	2:05pm	Patrina Caldwell & Felicia Brimage		2:05 - 2:07 2:31 sec.
5 of 5	5/21/22	2:30pm	Felicia Brimage + Demitria Robinson		2:31 - 2:34pm 3:12 sec.

### Tornado Drills TWO TOTAL MARCH DRILL

Tornado Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	4/8/22	2:00pm	Felicia Brimage, Demitria Robinson, Patrina Caldwell		2:08 pm - 2:25 pm

### ADDITIONAL DRILL

2 of 2	5/04/22	9:21am	Felicia Brimage, Demitria Robinson, Patrina Caldwell		9:21am - 9:24am ~ 3 min
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**Shelter in Place THREE TOTAL**

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
<b>Complete by December 1</b>					
1 of 3	9-14-2021	1:20pm	Robinson, Caldwell, Brumage	[Signature]	Intruder / Threat
<b>Complete After December 1</b>					
2 of 3	3/2/22	2:02pm	Robinson	[Signature]	Intruder / Weapon
<b>Additional Drill</b>					
3 of 3	3/3/22	2:00pm	Robinson	[Signature]	Intruder

**List which of the above drills took place when students were outside of classrooms:**

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other; Please Specify
Fire	10/27/21	10:45am	Brumage, Robinson, Caldwell	[Signature]	Physical Education