

## State Required Drill Report Form

School Name University Prep Science and Math Middle School

Academic Year 2021-2022

School Administrator Signature \_\_\_\_\_

\*\*\*MCL 29.19 states in part that five (5) fire drills are required (three (3) by December 1<sup>st</sup>, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. \*\*\*

### Fire Drills FIVE TOTAL 3 before December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	9-22-21 <del>9-21-21</del>	9:30am	O Douglas	O Douglas	
2 of 5	9-30-21	1:45 pm	of a Williams	O Douglas	
3 of 5	10-15-21	2:00 pm	Anthony O. Meffe	O Douglas	

### 2 after December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	5-24-22	9:45 am	Anthony O. Meffe	O Douglas	
5 of 5	6-6-22	11:20 am	Anthony O. Meffe	O Douglas	

### Tornado Drills TWO TOTAL

#### MARCH DRILL

Tornado Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	3-11-22	2:30 pm	O Douglas	O Douglas	

#### ADDITIONAL DRILL

2 of 2	6-15-22	1:50 pm	Anthony O. Meffe	O Douglas	
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### Shelter in Place THREE TOTAL

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
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**Complete by December 1**

1 of 3	11-17-21	9:30 am	Cathy D. Metherell	D. Douglas	Intruder
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**Complete After December 1**

2 of 3	1-20-22 <del>3-2-22</del>	2:00 pm	Ashley D. Metherell	D. Douglas	Weapon
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**Additional Drill**

3 of 3	5-31-22	10:25 am	Ashley D. Metherell	D. Douglas	
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List which of the above drills took place when students were outside of classrooms:

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other; Please Specify
Fire	6-6-22	11:20 am	Ashley D. Metherell	D. Douglas	