

State Required Drill Report Form

School Name University Prep Science and Math Elementary Academic Year 2021-2022
 School Administrator Signature [Signature]

***MCL 29.19 states in part that five (5) fire drills are required (three (3) by December 1st, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. ***

Fire Drills FIVE TOTAL
3 before December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	9/16	11:00	Richard Griffin III	[Signature]	
2 of 5	9/28	1:40	Richard Griffin III	[Signature]	
3 of 5	10/13	10:00	Richard Griffin III	[Signature]	

2 after December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	5/5	10:00	Richard Griffin III	[Signature]	
5 of 5	5/18	1:00	Richard Griffin III	[Signature]	

Tornado Drills TWO TOTAL

MARCH DRILL

Tornado Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	3/23	1:30	Richard Griffin III	[Signature]	


ADDITIONAL DRILL

2 of 2	4/13	1:15	Richard Griffin III	[Signature]	
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Shelter in Place THREE TOTAL

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
Complete by December 1					
1 of 3	11/10	10:00	Richard Griffin III		Intruder
Complete After December 1					
2 of 3	12/9	10:00	Richard Griffin III		Intruder
Additional Drill					
3 of 3	3/24	1:40	Richard Griffin III		Intruder

List which of the above drills took place when students were outside of classrooms:

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other; Please Specify
Fire	9/16	11:00	Richard Griffin III		Lunch