

### State Required Drill Report Form

School Name University Prep High School Academic Year 2021-2022  
 School Administrator Signature Carmen D. Datch - Regan

\*\*\*MCL 29.19 states in part that five (5) fire drills are required (three (3) by December 1<sup>st</sup>, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. \*\*\*

**Fire Drills FIVE TOTAL**

**3 before December 1**

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	10/20	10:15	Carmen Datch	Carmen Datch	Drill was 2 min. 48 seconds
2 of 5	10/25	9:00	Carmen Datch	Carmen Datch	2 mins 62 seconds
3 of 5	11/5	1:30	Carmen Datch	Carmen Datch	45 minutes

**2 after December 1**

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	3/25	2:00	Carmen Datch	Carmen Datch	Drill was 5 min
5 of 5	5/5	10:15	Carmen Datch	Carmen Datch	Drill - 3:47

**Tornado Drills TWO TOTAL**




**MARCH DRILL**

Tornado Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	3/22	1:45	Carmen Datch	Carmen Datch	2 min 18.53 seconds


**ADDITIONAL DRILL**

2 of 2	5/20	10:00	Carmen Datch	Carmen Datch	3 min
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**Shelter in Place THREE TOTAL**

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or Assignee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
<b>Complete by December 1</b>					
1 of 3	10/27	1:30	Carron Datch		Intruder or Camps
<b>Complete After December 1</b>					
2 of 3	3/09	8:45	Carron Datch		Weapon or Camps
<b>Additional Drill</b>					
3 of 3	5.25	1:30	Carron Datch		Evacuation

List which of the above drills took place when students were outside of classrooms:

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other, Please Specify
Fire	10/20	10:05	Carron Datch		Drill 