

State Required Drill Report Form

School Name University Preparatory High School

Academic Year 2022-2023

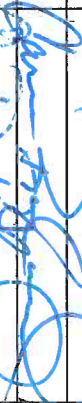

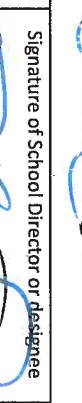
School Administrator Signature





***MCL 29.19 states in part that five (5) fire drills are required (three (3) by December 1st, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. ***

Fire Drills FIVE TOTAL

3 before December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	10/20	10:15	Carmen Ragland		Drill was 2 minutes 19 seconds
2 of 5	10/25	9:00	Carmen Ragland		
3 of 5	11/03	1:30	Carmen Ragland		

2 after December 1

Fire Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	3/23	2:00	Carmen Ragland		
5 of 5	4/5	10:15	Carmen Ragland		

Tornado Drills TWO TOTAL

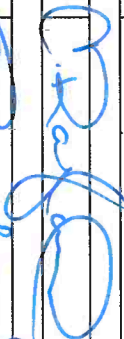


MARCH DRILL

Tornado Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	4/20	1:45	Carmen Ragland		Drill was 7 minutes 58 seconds

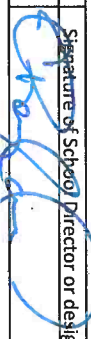
ADDITIONAL DRILL

2 of 2	5/23	10:00	Carmen Ragland		The drills have been performed 5 minutes
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Shelter in Place THREE TOTAL

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
Complete by December 1					
1 of 3	10/12	1:30	Carmen Ragland		lock down
Complete After December 1					
2 of 3	3/01	8:45	Carmen Ragland		
Additional Drill					
3 of 3	5/31	1:30	Carmen Ragland		

List which of the above drills took place when students were outside of classrooms:

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other; Please Specify
Fire	9/28	10:15	Carmen Ragland		Lunch 2mi