



Fire, Tornado, and Shelter-in-Place Drill Report Form

Academic Year: 2021-2022

School Name: UPA MS

School Administrator Signature: *Melissa Lloyd*

****MCL 29.10 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess or another time when students are gathered outside of the classroom.****

FIRE (5 total)

3 Fire Drills Before December 1

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/29/21	10:00 AM	Santoshia King	<i>[Signature]</i>	5 Min
2 of 5	10/22/21 10/26/21	10:00 PM	Santoshia King	<i>[Signature]</i>	5 Min
3 of 5	11/4/21	9:00 AM	Santoshia King	<i>[Signature]</i>	5 Min

2 Fire Drills After December 1

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	5/20/22 5/22/22	1:00 PM	Santoshia King	<i>[Signature]</i>	5 Min
5 of 5	6/8/22	10:30 AM	Santoshia King	<i>[Signature]</i>	5 Min

TORNADO (2 total)

1 Tornado Drill in March

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/14/22	2:00 PM	Santoshia King	<i>[Signature]</i>	

1 Additional Tornado Drill

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	2/8/22 7/8/22	2:00 PM	Santoshia King	<i>[Signature]</i>	

SHELTER-IN-PLACE (3 total)

1 Shelter-in-Place By December 1

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapon)
1 of 3	10/28/21	10:30 AM	Santosh King	<i>[Signature]</i>	OK Intruder

1 Shelter-in-Place After January 1

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapon)
2 of 3	11/10/21	1:30 PM	Santosh King	<i>[Signature]</i>	Intruder

1 Additional Shelter-in-Place

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapon)
3 of 3	12/10/21	9:00 AM	Santosh King	<i>[Signature]</i>	Intruder

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, Other Please specify
Fire	11/10/21	1:00	Santosh King	<i>[Signature]</i>	Lunch