

State Required Drill Report Form

School Name University Prep Academy - Ellen Thompson Academic Year 2022 - 2023
 School Administrator Signature _____

***MCI 29.19 states in part that five (5) fire drills are required (three (3) by December 1st, two (2) after December 1) — two (2) tornado drills (one (1) must be in March) — three (3) shelter in place drills (one (1) by December 1, one (1) after January 1, one (1) school choice). One drill must be during lunch, recess or another time when the students are outside the classrooms. ***

Fire Drills FIVE TOTAL
3 before December 1

Fire Drill Number	Date	Time	Name of individual in charge of drill	Signature of School Director or designee	Comments
1 of 5	10/14/22	9:30 AM	Shantel James	<i>Agn</i>	5:00.51
2 of 5	10/27/22	10 AM	Shantel James	<i>Agn</i>	5:26.17
3 of 5	11/22	1:15 PM	Shantel James	<i>Agn</i>	3:04:55

2 after December 1

Fire Drill Number	Date	Time	Name of individual in charge of drill	Signature of School Director or designee	Comments
4 of 5	4/10	9:30 AM	Shantel James	<i>Agn</i>	4:37.21
5 of 5	5/12	10 AM	Shantel James	<i>Agn</i>	4:00.69

Tornado Drills TWO TOTAL



MARCH DRILL

Tornado Drill Number	Date	Time	Name of individual in charge of drill	Signature of School Director or designee	Comments
1 of 2	2/9	9:30 AM	Shantel James	<i>Agn</i>	2:54.71


ADDITIONAL DRILL

2 of 2	3/9	1 PM	Shantel James	<i>Agn</i>	3:15:29
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Shelter in Place THREE TOTAL

Shelter in place Drill Number	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Type of Drill (Gas Leak, Intruder, Weapon, Haz Mat)
Complete by December 1					
1 of 3	11-11	10 AM	Shantel James		3:01 31
Complete After December 1					
2 of 3	12-21	2 PM			
Additional Drill					
3 of 3	1-12	1:30 PM	Shantel James		3:12. 61

List which of the above drills took place when students were outside of classrooms:

Drill Type	Date	Time	Name of Individual in charge of drill	Signature of School Director or designee	Lunch, Recess, or other; Please Specify
Tornado	12-1	1 PM	Shantel James		3:26. 06