

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University Preparatory Academy- ELLEN THOMPSON

Academic Year 2021-2022




School Administrator Signature: _____





*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1, 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom. *****

FIRE (5 total):

3 Fire Drills Before December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	10/1/21	9:30 a	Ashmun Dailley		6:00:15
2 of 5	10/28/21	10:00 a	Ashmun Dailley		4:23:09
3 of 5	11/23/21	1:15 p	Ashmun Dailley		5:07:03

2 Fire Drills after December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4/7/22	9:30 a	Shantel James		3:56:79
5 of 5	5/13/22	10:00 a	Shantel James		5:58:38

TORNADO (2 total):

1 Tornado Drill in March:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/10/22	1:00 p	Shantel James		3:31:12

1 Additional Tornado Drill:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	2/10/22	9:30 a	Shantel James		3:49:13

SHELTER-IN-PLACE (3 total):


1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/12/21	10:00 a	AUTUMN DAILEY		Gas Leak

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/6/22	1:30 p	Shantel James		Intruder

**3/23
1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	12/16/21	2:00 p	AUTUMN DAILEY		Weapons

Distance Learning

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Tornado	3/10/22	1:00 pm			Recess