

Fire, Tornado, and Shelter-in-place Drill Report Form

School Name: U.P.A. Mark Murray Campus Academic Year 2017-2018

School Administrator Signature: 

*****MCL 29.19 states in part that 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/12/17	1:46pm	Sean Roucanin	Rita Garcia	Excellent, Exited in 3:47s.
2 of 5	10/6/17	10:17am	Sean Roucanin	Rita Garcia	Excellent, Exited in 3 min and 15 sec
3 of 5	11/6/17	2:30pm	Sean Roucanin	Rita Garcia	Excellent, Exited 3:55 mins

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	5/4/18	9:28am	Erik Whitfield	Rita Garcia	Excellent, Exited in 2mins
5 of 5	6/21/18	9:17am	Erik Whitfield	Rita Garcia	Excellent-Exited in 3mins

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/6/18	2:15pm	Erik Whitfield	Rita Garcia	Review of excellent results

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4/12/18	1:35pm	Erik Whitfield	Rita Garcia	Excellent

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/27/17	10:10am	Erik Whitfield	Dita Garcia	Intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/9/18	9:30am	Erik Whitfield	Dita Garcia	Intruder lockdown

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	2/15/18	1:30pm	Erik Whitfield	Dita Garcia	Intruder lockdown

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire Drill	9/12/17	1:46pm	Sead Rovcanin	Dita Garcia	Kindergarten Recess Students were on the playground