

**Henry Ford Academy: School for Creative Studies
Fire, Tornado, and Shelter-in-Place Drill Report Form**




School Name: Henry Ford Academy: School for Creative Studies _____ Academic Year: 2018-2019

School Administrator Signature: 



*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/20	9:30	Abraham Miller		5 min 45 sec
2 of 5	10/9	9:30	Abraham Miller		5 min 23 sec
3 of 5	10/25	9:30	Abraham Miller		5 min 15 sec

2 Fire Drills after December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	5/15	9:30	Abraham Miller		5 min 48 sec
5 of 5	6/13	2:30	Abraham Miller		5 min 20 sec

TORNADO (2 total):

1 Tornado Drill in March:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/18	9:36	Abraham Miller		

1 Additional Tornado Drill:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5/1	9:30	Abraham Miller		

SHELTER-IN-PLACE (3 total):


1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/20	9:30	Abram Miller		


1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/10	9:30	Abram Miller		

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	2/14	1:30	Abram Miller		

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Shelter in Place	2/14	1:30	Abram Miller		Lunch

2018-2019 HFA:SCS MIDDLE/HIGH SCHOOL Safety Drill Schedule

Fire Drills	Est. Time	Tornado Drills	Est. Time	Lockdown/Shelter-in-Place Drills	Est. Time:
Sept. 20	9:30	March 18	9:30	Nov. 20	9:30
Oct. 9*	9:30	May 1	9:30	Jan. 10	9:30
Oct. 25*	9:30			Feb. 14	1:30
May 15	9:30				
June 13	2:30				

* = Multiple Drills in month.