

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

School Name: OPA High School

Academic Year 18-19

School Administrator Signature: Carmen DeBek

\*\*\*\*MCL 29-19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1); 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	10.4.18	10:15	C. DeBek		Fire Drill
2 of 5	10.19.18	1:30	C. DeBek		Fire Drill
3 of 5	11.16.18	9:00	C. DeBek		Fire Drill

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4.17.19	11:15	C. DeBek		Dormmylunch
5 of 5	5.3.19	1:25	C. DeBek		Fire Drill

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3.12.19	11:30	C. DeBek		T. Drill

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5.21.19	9:10	C. DeBek		T. Drill

**SHELTER-IN-PLACE (3 total):**

*1 Shelter-in-Place by December 1:*

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9.26.19	12:55	Carman DeFoa	Carman DeFoa	Weapon Drill

*1 Shelter-in-Place after January 1:*

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	9.24.19	9:45	Carman DeFoa	Carman DeFoa	Intruder on Weapons

*1 Additional Shelter-in-Place:*

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	6.4.19	10:00	Carman DeFoa	Carman DeFoa	Evacuation

**\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire Drill	4.17.19	11:15	Carman DeFoa	Carman DeFoa	Lunch