

Henry Ford Academy: School for Creative Studies District
Emergency Drill Schedule
2017-2018

Henry Ford Academy: Elementary School

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st. Two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Evacuation Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	9/22/17		9:30AM	9/22/17	5:10 min	Patrina Caldwell	<i>[Signature]</i>
2	10-19-17		9:32AM	10-19-17	3:46 min	Patrina Caldwell	<i>[Signature]</i>
3	11/11/17		2:05PM	11/11/17	4:10 min	Patrina Caldwell	<i>[Signature]</i>
4	4/23/18		2:03PM	4/23/18	4:26 mins	Patrina Caldwell	<i>[Signature]</i>
5							

Tornado Drill Schedule

Note: One (1) of the two tornado drills must be conducted during the month of March.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	3-20-18		9:00am	3-20-18	3:20mins	Patrina Caldwell	<i>Patrina Caldwell</i>
2							

Lock-Down Drill Schedule

Note: One (1) by December 1; (1) after January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	10-17-17		2:00pm	10-17-17	3:42 min	Patrina Caldwell	<i>Patrina Caldwell</i>
2	02-27-18		9:22AM	02-27-18	3:02 mins	Patrina Caldwell	<i>Patrina Caldwell</i>
3	03-06-18		9:30AM	03-06-18	4:41 mins	Patrina Caldwell	<i>Patrina Caldwell</i>