

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

School Name: University Prep Science & Math Middle School Academic Year 2017-2018

School Administrator Signature: [Signature]

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/20/17	1:15 pm	[Signature]	D Valoglas	Good
2 of 5	9/29/17	11:28 AM	[Signature]	D Valoglas	Good
3 of 5	10/12/17	2:02 pm	[Signature]	D Valoglas	Good

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	2/6/18	11:17 AM	A D J D. M. S. F.	D Valoglas	Great
5 of 5	4/27/18	1:40 pm	A D J D. M. S. F.	D Valoglas	Good

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/29	10 AM	A D J D. M. S. F.	D Valoglas	Great

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	2/18/18				

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 21:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/20/17	1:00	Deborah D. Meyer	Changlas	Intruder drill

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1-19-18	2:00	Deborah D. Meyer	Changlas	Weapons

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	2/11/18				

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?\*\*\*

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	9/29	11:28 AM	Deborah D. Meyer	Changlas	Lunch