

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University Prep Academy High School

Academic Year 15-16

School Administrator Signature: Mr. Jason M White

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	10/6/15	10:00 a.m.	Mr. J.M. White	J.M. White	4min 12sec
2 of 5	10/29/15	1:40 p.m.	Mr. J.M. White	J.M. White	2min 59sec
3 of 5	11/11/15	9:30 a.m.	Mr. J.M. White	J.M. White	2min 15sec

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	9 March	12:30	J. White	Jason M. White	2min 34sec
5 of 5	12 Aug	12	J. White	Jason M. White	3min 28sec

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	23 March	9:15	J. White	Jason M. White	4min 29sec

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	24 April	2:00	J. White	Jason M. White	3min 49sec

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/25/15	1:40 p.m.	J.M. White	Jason M. White	Weapon

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/26/16	11 ⁰⁰	J. White	Jason M. White	intruder

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5/6/16	1:42	Jason M. White	Jason M. White	shooting area

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	12 May	1:2	Jason M. White	Jason M. White	Lunch

Evacuation 21 June 10⁰⁰ Jason M. White Jason M. White

Evacuation to Ellen Thompson (Gas Leak)