

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES

FINANCIAL STATEMENTS

TOGETHER WITH INDEPENDENT AUDITORS' REPORT

JUNE 30, 2018

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
FINANCIAL STATEMENTS
JUNE 30, 2018

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**GREGORY
TERRELL
& COMPANY**

INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS

To the Board of Directors
Public School Academies of Detroit

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Henry Ford Academy: School for Creative Studies as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Henry Ford Academy: School for Creative Studies as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3–7 and 13–14 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 30, 2018 on our consideration of the Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control over financial reporting and compliance.



GREGORY TERRELL & COMPANY

Certified Public Accountants
Detroit, Michigan

October 30, 2018

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2018

This section of Henry Ford Academy: School for Creative Studies annual financial report presents our discussion and analysis of the Academy's financial performance during the year ended June 30, 2018. Please read it in conjunction with the Academy's financial statements, which immediately follow this section.

Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Academy financially as a whole. The Government-wide financial statements provide information about the activities of the whole Academy, presenting both an aggregate view of the Academy's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the Academy's operations in more detail than the Government-wide financial statements by providing information about the Academy's most significant fund - the General Fund, with all other funds presented in one column as non-major funds.

Management's Discussion and Analysis (MD&A)
(Required Supplemental Information)

Basic Financial Statements

Government-wide Financial Statements *Fund Financial Statements*

Notes to the Basic Financial Statements

(Required Supplemental Information)
Budgetary Information for Major Funds

Other Supplemental Information

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2018

Reporting the Academy as a Whole - Government-wide Financial Statements

One of the most important questions asked about the Academy is, "As a whole, what is the Academy's financial condition as a result of the year's activities?" The statement of net position and the statement of activities, which appear first in the Academy's financial statements, report information on the Academy as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. These two statements report the Academy's net position- the difference between assets and liabilities, as reported in the statement of net position- as one way to measure the Academy's financial health or financial position. Over time, increases or decreases in the Academy's net position- as reported in the statement of activities - are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Academy's operating results. However, the Academy's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of the education provided and the safety of the schools, to assess the overall health of the Academy. The statement of net position and the statement of activities report the governmental activities for the Academy, which encompass all of the Academy's services, including instruction, support services, community services, after-school programs and food services. Unrestricted State Aid (foundation allowance revenue), and state and federal grants finance most of these activities.

Reporting the Academy's Most Significant Funds - Fund Financial Statements

The Academy's fund financial statements provide detailed information about the most significant funds - not the Academy as a whole. Some funds are required to be established by State law. However, the Academy establishes other funds to help it control and manage money for particular purposes (the Food Service Fund is an example) or to show that it is meeting legal responsibilities for using grants and other money. The governmental funds of the Academy use the following accounting approach:

Governmental funds - All of the Academy's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the Academy and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Academy's programs. We describe the relationship (or differences) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds in a reconciliation.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2018

The Academy as a Whole

Recall that the statement of net position provides the perspective of the Academy as a whole. Table 1 provides a summary of the Academy's net position as of June 30, 2018 and 2017:

Table 1

	<u>Governmental Activities</u>	
	<u>2018</u>	<u>2017</u>
Assets		
Current and Other Assets	\$ 4,342,906	\$ 3,956,849
Capital Assets (net)	<u>195,623</u>	<u>267,658</u>
Total Assets	<u>\$ 4,538,529</u>	<u>\$ 4,224,507</u>
Liabilities		
Current and Other Liabilities	<u>\$ 1,581,568</u>	<u>\$ 1,394,821</u>
	<u>\$ 1,581,568</u>	<u>\$ 1,394,821</u>
Net Position		
Investment in Capital Assets	\$ 195,623	\$ 267,658
Unrestricted	<u>2,761,338</u>	<u>2,562,028</u>
Total Net Position	<u>\$ 2,956,961</u>	<u>\$ 2,829,686</u>

The above analysis focuses on the net position (see Table 1). The change in net position (see Table 2) of the Academy's governmental activities is discussed below. The Academy's unrestricted net position was \$2,761,338 and \$2,562,028, at June 30, 2018 and 2017, respectively.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2018

The results of this year's operations for the Academy as a whole are reported in the statement of activities (Table 2), which shows the change in net position for the fiscal years ended June 30, 2018 and 2017.

Table 2

	Governmental Activities	
	2018	2017
Revenue		
Program Revenue:		
Operating Grants	\$ 1,725,072	\$ 1,716,311
Charges for Services	2,565	-
General Revenue:		
State Foundation Allowance	10,245,881	9,841,597
Miscellaneous Revenue	354,908	280,016
Total Revenue	<u>\$ 12,328,426</u>	<u>\$ 11,837,924</u>
Function/Program Expenditures		
Instruction	\$ 5,446,163	\$ 5,423,751
Support Services	6,162,077	5,686,504
Community Services	8,356	9,510
Food Services	512,520	478,162
Unallocated Depreciation	72,035	75,672
Total Expenditures	<u>\$ 12,201,151</u>	<u>\$ 11,673,599</u>
Increase (Decrease) in Net Position	<u>\$ 127,275</u>	<u>\$ 164,325</u>

As reported in the statement of activities, the cost of all governmental activities for the years ended June 30, 2018 and 2017 was \$12,201,151 and \$11,673,599, respectively. Certain activities were partially funded by other governments and organizations that subsidized certain programs with grants and contributions totaling \$1,725,072 and \$1,716,311, respectively. We paid for the remaining "public benefit" portion of our governmental activities with \$10,245,881 in fiscal 2018 and \$9,841,597 in fiscal 2017, in State foundation allowance, and with our other revenues.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2018

General Fund Budgetary Highlights

Over the course of the year, the Academy revises its budget as unexpected changes in revenues and expenditures arise. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the Academy's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

Capital Assets

As of June 30, 2018, the Academy had invested \$195,623 in furniture, leasehold improvements, and computer hardware. This represents a decrease of approximately \$72,035 from last year. No debt was issued for the purchase of capital assets. We present more detailed information regarding our capital assets in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

Our elected officials and administration consider many factors when setting the Academy's 2018- 2019 budget. One of the most important factors affecting the budget is our student count. The State foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. The blended count for the 2018-2019 fiscal-year is 10 percent and 90 percent of the February 2018 and October 2018 student counts, respectively. The Academy has budgeted its enrollment at 1,275 students for the 2018-2019 school year-end which is an increase of 66 students from the 2017-2018 school year.

Since the Academy's revenue is heavily dependent on State funding and the health of the State's School Aid Fund, actual revenue received depends on the State's ability to collect revenues to fund its appropriation to its various school districts.

The Academy anticipates that it will meet the minimum criteria required to receive the financial best practices funding, and has prepared its 2019 budget assuming a foundation allowance of \$7,871 per pupil. The Academy continues to be diligent in its spending and monitors its budget closely.

Contacting the Academy's Management

This financial report is intended to provide our taxpayers, parents, and donors with a general overview of the Academy's finances and to show the Academy's accountability for the money it receives. If you have any questions about this report or need additional information, contact the Director of Business Operations, Henry Ford Academy: School of Creative Studies, 485 W. Milwaukee St., Detroit, MI, 48202.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
STATEMENT OF NET POSITION
JUNE 30, 2018

	Governmental Activities
Assets	
Cash and Cash Equivalents	\$ 2,179,018
Due from Other Governmental Units	2,060,422
Prepaid Expenditures	103,466
Capital Assets, net	195,623
Total Assets	\$ 4,538,529
 Liabilities	
Accounts Payable	\$ 68,960
Accrued Expenditures	912,393
Due to Student Groups	12,982
Unearned Revenue	587,233
Total Liabilities	\$ 1,581,568
 Net Position	
Investment in Capital Assets	\$ 195,623
Unrestricted	2,761,338
Total Net Position	\$ 2,956,961

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Governmental Activities Net (Expenses) Revenues and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants</u>	
Governmental Activities:				
Instruction	\$ 5,446,163	\$ 2,565	\$ 815,340	\$ (4,628,258)
Support Services	6,162,077	-	380,960	(5,781,117)
Community Services	8,356	-	8,356	-
Food Services	512,520	-	520,416	7,896
Unallocated Depreciation	72,035	-	-	(72,035)
Total Governmental Activities:	<u>\$ 12,201,151</u>	<u>\$ 2,565</u>	<u>\$ 1,725,072</u>	<u>\$ (10,473,514)</u>
General Revenues:				
State of Michigan School Aid Unrestricted				\$ 10,245,881
Miscellaneous Revenue				<u>354,908</u>
Total General Revenues				<u>\$ 10,600,789</u>
Change in Net Position				\$ 127,275
Net Position - Beginning of Year				<u>2,829,686</u>
Net Position - End of Year				<u><u>\$ 2,956,961</u></u>

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018

	<u>General Fund</u>	<u>Other Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and Cash Equivalents	\$ 2,179,018	\$ -	\$ 2,179,018
Due from Other Governmental Units	2,039,470	20,952	2,060,422
Due from Other Fund	10,491	-	10,491
Prepaid Expenses	103,466	-	103,466
Total Assets	\$ 4,332,445	\$ 20,952	\$ 4,353,397
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts Payable	\$ 68,960	\$ -	\$ 68,960
Accrued Expenditures	912,393	-	912,393
Due to Other Fund	-	10,491	10,491
Due to Student Groups	12,982	-	12,982
Unearned Revenue	587,233	-	587,233
Total Liabilities	\$ 1,581,568	\$ 10,491	\$ 1,592,059
Fund Balances			
Non-spendable	\$ 103,466	\$ -	\$ 103,466
Unassigned	2,647,411	10,461	2,657,872
Total Fund Balances	\$ 2,750,877	\$ 10,461	\$ 2,761,338
Total Liabilities and Fund Balances	\$ 4,332,445	\$ 20,952	\$ 4,353,397
Total Governmental Fund Balances			\$ 2,761,338
Amounts reported for Governmental Activities in the Statement of Net Position are different because:			
The cost of the Capital Assets is		\$ 919,334	
Accumulated Depreciation is		(723,711)	195,623
Total Net Position of Governmental Activities			\$ 2,956,961

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

	General Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Local Sources	\$ 278,914	\$ 2,565	\$ 281,479
State Sources	10,245,881	14,100	10,259,981
Federal Sources	1,280,650	506,316	1,786,966
Total Revenues	<u>\$ 11,805,445</u>	<u>\$ 522,981</u>	<u>\$ 12,328,426</u>
EXPENDITURES:			
Current:			
Instruction:			
Basic Programs	\$ 4,436,903	\$ -	\$ 4,436,903
Added Needs	1,009,260	-	1,009,260
Total Instruction	<u>\$ 5,446,163</u>	<u>\$ -</u>	<u>\$ 5,446,163</u>
Support Services:			
Pupil Services	\$ 1,209,827	\$ -	\$ 1,209,827
Instructional Staff	826,690	-	826,690
General Administration	1,507,294	-	1,507,294
School Administration	557,159	-	557,159
Business Service	168,644	-	168,644
Operations and Maintenance	1,445,658	-	1,445,658
Transportation	75,555	-	75,555
Central Support Services	297,381	-	297,381
Other Support Services	73,869	-	73,869
Total Support Services	<u>\$ 6,162,077</u>	<u>\$ -</u>	<u>\$ 6,162,077</u>
Community Services	<u>\$ 8,356</u>	<u>\$ -</u>	<u>\$ 8,356</u>
Food Services	<u>\$ -</u>	<u>\$ 512,520</u>	<u>\$ 512,520</u>
Total Expenditures	<u>\$ 11,616,596</u>	<u>\$ 512,520</u>	<u>\$ 12,129,116</u>
NET CHANGE IN FUND BALANCES	<u>\$ 188,849</u>	<u>\$ 10,461</u>	<u>\$ 199,310</u>
Beginning of Year	2,562,028	-	2,562,028
End of Year	<u>\$ 2,750,877</u>	<u>\$ 10,461</u>	<u>\$ 2,761,338</u>

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

Net Change in Fund Balances - Governmental Funds \$ 199,310

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report Capital Outlays as expenditures in the Statement of Activities.

These costs are allocated over their estimated useful lives as depreciation:

Depreciation Expense (72,035)

Change in Net Position - Governmental Activities \$ 127,275

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
REQUIRED SUPPLEMENTAL INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Under/(Over) Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Local Sources	\$ 231,817	\$ 250,761	\$ 278,914	\$ (28,153)
State Sources	9,809,193	10,128,031	10,245,881	(117,850)
Federal Sources	1,399,233	1,374,868	1,280,650	94,218
Total Revenues	<u>\$ 11,440,243</u>	<u>\$ 11,753,660</u>	<u>\$ 11,805,445</u>	<u>\$ (51,785)</u>
EXPENDITURES:				
Current:				
Instruction:				
Basic Programs	\$ 4,679,232	\$ 4,529,336	\$ 4,436,903	\$ 92,433
Added Needs	1,007,563	1,091,193	1,009,260	81,933
Total Instruction	<u>\$ 5,686,795</u>	<u>\$ 5,620,529</u>	<u>\$ 5,446,163</u>	<u>\$ 174,366</u>
Support Services:				
Pupil Services	\$ 1,118,786	\$ 1,150,484	\$ 1,209,827	\$ (59,343)
Instructional Staff	561,534	872,776	826,690	46,086
General Administration	1,446,270	1,450,244	1,507,294	(57,050)
School Administration	546,933	547,426	557,159	(9,733)
Business Service	167,377	171,677	168,644	3,033
Operations and Maintenance	1,423,945	1,503,230	1,445,658	57,572
Transportation	93,500	61,003	75,555	(14,552)
Central Support Services	304,574	331,021	297,381	33,640
Other Support Services	46,712	75,099	73,869	1,230
Total Support Services	<u>\$ 5,709,631</u>	<u>\$ 6,162,960</u>	<u>\$ 6,162,077</u>	<u>\$ 883</u>
Community Services	<u>\$ 26,650</u>	<u>\$ 17,783</u>	<u>\$ 8,356</u>	<u>\$ 9,427</u>
Total Expenditures	<u>\$ 11,423,076</u>	<u>\$ 11,801,272</u>	<u>\$ 11,616,596</u>	<u>\$ 184,676</u>
Excess (Deficiency) of Revenues over Expenditures	\$ 17,167	\$ (47,612)	\$ 188,849	\$ (236,461)
OTHER FINANCING SOURCES (USES):				
Operating Transfers In (Out)	<u>(8,619)</u>	<u>(9,249)</u>	<u>-</u>	<u>(9,249)</u>
NET CHANGE IN FUND BALANCE	\$ 8,548	\$ (56,861)	\$ 188,849	\$ (245,710)
Beginning of Year	<u>2,562,028</u>	<u>2,562,028</u>	<u>2,562,028</u>	<u>-</u>
End of Year	<u>\$ 2,570,576</u>	<u>\$ 2,505,167</u>	<u>\$ 2,750,877</u>	<u>\$ (245,710)</u>

The accompanying notes are an integral part of this financial schedule.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
REQUIRED SUPPLEMENTAL INFORMATION
BUDGETARY COMPARISON SCHEDULE
SCHOOL SERVICE FUND
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance Under/(Over) Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Local Sources	\$ -	\$ -	\$ 2,565	\$ (2,565)
State Sources	9,920	9,540	14,100	(4,560)
Federal Sources	423,249	458,649	506,316	(47,667)
Total Revenues	<u>\$ 433,169</u>	<u>\$ 468,189</u>	<u>\$ 522,981</u>	<u>\$ (54,792)</u>
EXPENDITURES:				
Food Services	<u>\$ 441,788</u>	<u>\$ 477,438</u>	<u>\$ 512,520</u>	<u>\$ (35,082)</u>
Total Expenditures	<u>\$ 441,788</u>	<u>\$ 477,438</u>	<u>\$ 512,520</u>	<u>\$ (35,082)</u>
Excess (Deficiency) of Revenues over Expenditures	\$ (8,619)	\$ (9,249)	\$ 10,461	\$ (19,710)
OTHER FINANCING SOURCES (USES):				
Operating Transfers In (Out)	<u>8,619</u>	<u>9,249</u>	<u>-</u>	<u>9,249</u>
NET CHANGE IN FUND BALANCE				
Beginning of Year	-	-	-	-
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,461</u>	<u>\$ (10,461)</u>

The accompanying notes are an integral part of this financial schedule.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
FIDUCIARY FUND
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
JUNE 30, 2018

	<u>Student Activities</u> <u>- Agency Fund</u>
Assets - Due from General Fund	<u>\$ 12,982</u>
Liabilities - Due to Student Groups	<u>\$ 12,982</u>

The accompanying notes are an integral part of this financial statement.

HENRY FORD ACADEMY: SCHOOL FOR CREATIVE STUDIES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

(1) **ORGANIZATION**

Henry Ford Academy: School for Creative Studies (“the Academy”) is an urban public school Academy under the Public School Academies of Detroit (“PSAD”) pursuant to Part 6C of the Michigan Revised School Code of 1976, as amended. The Michigan Department of Education has issued a school district number to the Academy. PSAD filed articles of incorporation as a nonprofit corporation pursuant to the provisions of the Michigan Nonprofit Corporation act of 1982, as amended, in May 2007. The Academy began operations on July 1, 2009.

On August 26, 2008, PSAD entered into a ten-year contract with Grand Valley State University that expires on June 30, 2019. The contract requires PSAD to act exclusively as a governmental agency and not undertake any action inconsistent with its status as an entity authorized to receive state school aid funds pursuant to the state constitution. Grand Valley State University is the fiscal agent for PSAD and is responsible for overseeing PSAD’s compliance with the contract and all applicable laws. PSAD on behalf of the Academy pays Grand Valley State University three percent (3%) of its state aid as administrative fees. The total administrative fees paid for the year ended June 30, 2018 were \$281,933.

(2) **ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS**

The Academy-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Academy. For the most part, the effect of inter-fund activity has been removed from these statements. All of the Academy’s activities are classified as governmental activities.

The statement of activities, demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct* expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers who purchase, use or directly benefit from goods or services by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. State Foundation Aid and other unrestricted items are not included as program revenues but instead as *general revenues*.

Measurement focus, basis of accounting, and financial statement presentation

The Academy-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter-fund activity has been eliminated from the Academy-wide financial statements.

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JUNE 30, 2018
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(2) **ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS** (continued)

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all unrestricted state aid.

Governmental fund financial statements are reported using the current *financial resources, measurement focus* and the *modified accrual basis of accounting*. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the Academy considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

State and federal aid and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Academy.

The Academy reports the following major governmental funds:

The *general fund* is the Academy's primary operating fund. It accounts for all financial resources of the Academy, except those required to be accounted for in another fund.

The Academy reports the following non-major governmental funds:

The *school service fund* is the Academy's primary non-major fund. It is used to account for food services operations. It is a subsidiary operation and obligation of the General Fund.

(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the accounting principles outlined in the Michigan School Accounting Manual. The significant accounting policies followed by Henry Ford Academy: School for Creative Studies (the "Academy") are described below:

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(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

Cash and Cash Equivalents

Cash and cash equivalents include short-term, highly liquid investments that are readily convertible to cash.

Revenue Recognition

All grant and contract revenues are recognized only to the extent earned.

Deferred Outflow and Inflow of Resources

Deferred Outflow of Resources is defined as the consumption or usage of net position applicable to a future reporting period. These types of resources are similar to assets and have a positive effect on the Statement of Net Position. Deferred Inflow of Resources is defined as the acquisition of net position applicable to a future reporting period. These types of resources are similar to liabilities and have a negative effect on the Statement of Net Position.

Use of Estimates

The preparation of general purpose financial statement in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Budgets and Budgetary Accounts

The General Fund budget was adopted on a basis consistent with accounting principles generally accepted in the United States of America and in compliance with the Uniform Budgeting and Accounting (P.A. 621 of 1978). A separate School Service Fund budget was adopted.

For the year end June 30, 2018, expenditures exceeded appropriations as follows:

<u>General Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Pupil Services	\$ 1,150,484	\$ 1,209,827	\$ (59,343)
General Administration	1,450,244	1,507,294	(57,050)
Transportation	61,003	75,555	(14,552)
<u>School Service Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Food Services	\$ 477,438	\$ 512,520	\$ (35,082)

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NOTES TO FINANCIAL STATEMENTS
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(Continued)

(3) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

Capital Assets

Capital assets purchased or acquired are stated at historical cost. The Academy's capitalization policy is to capitalize purchases that exceed \$5,000 and have estimated useful lives in excess of one year.

The cost of normal maintenance and repairs that do not add to the value of the capital assets or materially extend their lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets. Capital assets are depreciated using the straight line method over the estimated lives as follows:

Furniture and other equipment	3-10 years
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(4) **CASH AND CASH EQUIVALENTS**

The Academy's deposits are included on the balance sheet under the following classifications:

Cash and cash equivalents	<u>\$ 2,179,018</u>
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State law authorizes the Academy to make deposits in the accounts of federally insured financial institutions. Cash held by fiscal agents or trustees is secured in accordance with the requirements of the agency or trust agreement.

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of bank failure, the Academy's deposits may not be returned by the bank. The Academy believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the Academy evaluates each financial institution it deposits Academy funds with and assesses the level of risk of each financial institution; only those institutions with an acceptable estimated risk level are used as depositories. The above deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$2,386,809. The amount not covered by federal depository insurance was \$2,136,809.

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JUNE 30, 2018
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(5) **CAPITAL ASSETS**

A summary of capital assets is presented below:

	<u>July 1, 2017</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2018</u>
Furniture and Other Equipment	\$ 919,334	\$ -	\$ -	\$ 919,334
Less: Accumulated Depreciation	<u>(651,676)</u>	<u>(72,035)</u>	<u>-</u>	<u>(723,711)</u>
Net Capital Assets	<u>\$ 267,658</u>	<u>\$ (72,035)</u>	<u>\$ -</u>	<u>\$ 195,623</u>

(6) **DUE FROM OTHER GOVERNMENTAL UNITS**

Due from other governmental units as of June 30, 2018 for the Academy's general fund was as follows:

State of Michigan - State Aid	\$ 1,899,339
State of Michigan - Federal Grants	90,094
Wayne RESA - IDEA	21,577
Other	<u>49,412</u>
Total	<u>\$ 2,060,422</u>

(7) **MANAGEMENT AND SERVICE AGREEMENTS**

For the year ended June 30, 2018, the Academy utilized a management company, Creative Urban Education, Inc. ("CUE"), a not-for-profit corporation to provide personnel, management services, back office operations, and curriculum services. CUE is reimbursed for its direct costs as approved in the Academy's budget.

The Academy utilizes the services of Henry Ford Learning Institute ("HFLI"), which is a nonprofit that establishes public schools in public places. The Academy receives support for their personnel, management services, network, curriculum development, and IT. The total fees paid to HFLI for the year ended June 30, 2018 was \$1,077,614.

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(8) **COMMITMENTS**

The Academy subleases a building and parking space from CUE which is obligated under two operating leases for the middle and high school facility. The leases require an annual base rent of \$12,001 (\$1 for the building, and \$12,000 for the parking space), and expires on June 30, 2023.

The Academy leases the elementary school from PSAD, which is obligated under an operating lease for its elementary school facility. The lease requires various yearly payments for base rent and expires on June 30, 2022.

Future minimum lease commitments as of June 30, 2018 are as follows:

Year Ended June 30	Middle and High Schools	Elementary School	Total Lease Costs
2019	\$ 12,001	\$ 453,750	\$ 465,751
2020	12,001	543,025	555,026
2021	12,001	553,886	565,887
2022	12,001	186,466	198,467
2023	12,001	-	12,001
Total	<u>\$ 60,005</u>	<u>\$ 1,737,127</u>	<u>\$ 1,797,132</u>

Under the terms of the lease agreements, the Academy is responsible for all required maintenance of the facilities. The leases require the Academy to meet certain performance standards including graduation rates, re-enrollment rates, average daily attendance rates, college enrollment rates and minimum test scores.

The Academy has agreed to establish a capital reserve fund for major capital repairs or replacements that shall contain at least \$40,000 at the start of the fourth lease year. At the start of each successive lease year, the capital reserve shall increase by \$40,000. The Academy has prepaid \$80,000 to CUE as of June 30, 2018.

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(8) **COMMITMENTS** (continued)

The Academy is also in a lease agreement with Xerox Financial Services LLC for 3 copiers that is payable over 60 monthly payments of \$980 each, beginning September 2017. The lease expense for the year ended June 30, 2018 was \$9,800.

Future minimum lease commitments as of June 30, 2018 are as follows:

2019	\$	11,760
2020		11,760
2021		11,760
2022		11,760
2023		1,960
Total	\$	<u>49,000</u>

(9) **SUBSEQUENT EVENTS**

On August 30, 2018, PSAD entered into an Agreement on behalf of the Academy with Comerica Bank for a note in the amount of \$800,000. The note is guaranteed by the Academy's State Aid payments at a variable interest rate. The note requires nine total interest payments of \$27,762 and five monthly principal payments as follows:

<u>Date</u>	<u>Amount</u>
2/22/2019	\$ 160,000
3/29/2019	160,000
4/26/2019	160,000
5/31/2019	160,000
6/28/2019	160,000
Total Principal	\$ 800,000
Interest	<u>27,762</u>
Total Principal and Interest	<u>\$ 827,762</u>

Subsequent events have been evaluated through October 30, 2018, which is the date the financial statements were available to be issued. Events occurring that date have not been evaluated to determine whether a change in the financial statements would be required.